SHAREPOINT SERVICES
DOCUMENT MANAGEMENT

With rapid growth, disparate systems, manual processes and increased IT administrative burden become apparent in the every-day battle to manage and retrieve mission-critical documentation. Work with Sparkhound's dedicated SharePoint team (yep, it's all they do) and you'll quickly see the value of our comprehensive capabilities and big-picture approach to critical areas like information architecture, governance and organizational change management - because we know the technology alone won't ensure your success.

OUR SHAREPOINT SERVICES APPROACH

ENVISION   **PLAN**   **IMPLEMENT**   **SUPPORT**

OUR VALUE PROPOSITION

To ensure a successful SharePoint engagement, Sparkhound's flexible end-to-end approach and team of SharePoint developers offer key advantages that reduce your long-term business risk:

MEANINGFUL IMPACT

CONSULTING

MANAGED SERVICES

SOLUTIONS

- *Proven Sparkhound Assessment Model (SAM) to build the right document management strategy that aligns to your business goals, integrates company-wide governance and drives return on your SharePoint investment*

- *Standard Operating Procedures (SOPs), Document Lifecycle Management capabilities and enterprise scripts enabling predictive migration results*

- *Ongoing management, monitoring and administrative capabilities by Sparkhound Managed Services to reduce IT administrative burden*

- *SharePoint industry-leading partnerships (i.e., K2, Brightworks and Nintex) and enterprise tool sets that provide the security and compliance you demand*

sparkhound

Ferocious talent, bred for service.™

SHAREPOINT SERVICES
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ENVISION

Using our Sparkhound Assessment Model (SAM), we start by collaborating with your key **People** to assess your **Processes** and **Technology** so you get the most from your SharePoint investment.
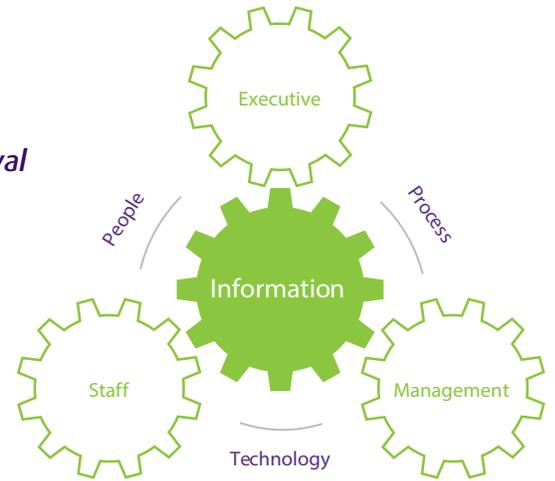
Document Policies & Types

Corporate Guidelines

Disaster Recovery

Metadata & Search

Usage Analysis

Storage and Retrieval

PLAN

After envisioning, we'll create a SharePoint Roadmap that is customized to your unique environment and business needs. Our goal: remove information silos and redundancy, while maximizing your team's collaboration.

Design & Architecture

Identity Management

Permission & Access

Governance

Content Workflows

Policies & Procedures

Executive

People

Process

Information

Staff

Management

Technology

Sparkhound Assessment Model

IMPLEMENT

It's go-time! As a certified Microsoft partner with years of SharePoint know-how, Sparkhound consultants will use an iterative, agile approach to build a robust Document Management System that reflects your organization's culture, providing the flexibility or rigid quality control you desire.

Document Libraries

Content Types

Site Collections

Content Flow

Authoring, Versioning & Approval Workflows

User Adoption & Training

Policy Features & Integration

User Communication

SUPPORT

Sparkhound certified professionals are familiar with your unique environment to expedite resolution time. With 24-hours-a-day capabilities, we use a proven trouble-shooting methodology and enterprise reporting tools to manage ongoing upgrades, maintenance and enhancements when you need it most.

Managed Service Desk

Managed Applications

Managed Infrastructure

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